



Haileybury
MUN

2025

21 - 23 March

Conference Handbook



Foundation

A THIMUN Affiliated Conference

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Conference Schedule

Friday 21 March 2025

| | | |
|-------------|---------------------------|--------------------|
| 4:45pm | Meeting for all Chairs | Sixth Form Centre |
| 4:45-6:00pm | Registration | Sports Hall |
| 5:00-5:45pm | Informal Lobbying | Committee Rooms |
| 6:00-7:00pm | Opening Ceremonies | Sports Hall |
| 7:00-8:00pm | Staggered dinner | Dining Hall |
| 7:00-9:00pm | Lobbying with signing | Committee Rooms |
| | Approvals Panel open | Sixth Form Centre |
| 9:00pm | Coaches depart for hotels | Back of Big School |

Saturday 22 March 2025

| | | |
|---------------|--|--------------------|
| 8:30am-1:00pm | Approvals Panel open | Sixth Form Centre |
| 8:30am-5:30pm | Committees in session (beginning with Policy Statements) | Committee Rooms |
| 12:30-1:30pm | Staggered lunch | Dining Hall |
| 2:00pm | Old Haileyburian Event | TBC |
| 5:30-6:30pm | Dinner | Dining Hall |
| 6:30pm | Coaches depart for hotels | Back of Big School |
| 7:30pm | Secretariat Dinner (Invite Only) | Common Room |

Sunday 23 March 2025

| | | |
|---------------|-----------------------------|-----------------|
| 8:45am | Coaches depart from hotels | Hotels |
| 9:30-9:50am | MUN Chapel Service | Chapel |
| 9:50am-2:45pm | Committee in session | Committee Rooms |
| 12:00-1:00pm | Staggered lunch | Dining Hall |
| 3:00pm-4:30pm | General Assembly | Sports Hall |
| 4:30-5:30pm | Closing Ceremonies | Sports Hall |
| 5:30-6:00pm | Dinner Packages to Takeaway | Sports Hall |

Dinner Timings – Friday 21 March

These are estimated times for the dinner on Friday evening after the Opening Ceremony.

Please follow your committee's charing team for guidance before leaving from lobbying to the dining hall.

You should **not** be attending dinner before registering in committee after the Opening Ceremony.

| Time | Committee |
|-------------|--|
| 7:00-7:20pm | Disarmament & International Security Human Rights I Middle East & North Africa |
| 7:15-7:35pm | Technology & AI Ecology & Environment |
| 7:30-7:50pm | Human Rights II Special Political |
| 7:40-8:00pm | Economic & Social Conference Special Committee |

Conference Outline

Each delegate has been assigned to a delegation representing a particular country (a member-state of the UN) and a particular committee.

There are nine main committees:

- Disarmament & International Security (DISEC)
- Economic & Social (ECOSOC)
- Special Political and Decolonisation (SPECPOL)
- Ecology & Environment (EE)
- Human Rights 1 (HR1)
- Human Rights 2 (HR2)
- Technology & Artificial Intelligence (TAI)
- Middle East & North Africa (MENA)
- Conference Special Committee (CSC)

In order to ensure a spread of delegates across each committee, each delegation is allocated particular committees by the Secretariat.

In addition to these committees:

- The Security Council comprises 15 member states. These are the five permanent members (China, France, Russia, United Kingdom and United States of America), and the ten non-permanent members, elected for two-year terms.

The rules of procedure for the Security Council are slightly different to other committees, and delegates in these committees should refer to the relevant sections of this guide.

The Agenda sets out particular topics for discussion within each committee. Only resolutions relating to these topics will be accepted by the Approvals Panel.

Lobbying

Delegates go into lobbying at the beginning of the conference - there will be some time for this both before and after the Opening Ceremony on Friday evening. Resolutions should be written before the conference, and during this time, ideas will be pooled, resulting in merged resolutions. Delegates should also attempt to obtain signatures of enough people willing to support their resolution as co-submitters. Details of the criteria needed for a resolution to move from lobbying to the Approvals Panel can be found later in this guide.

Policy statements

Each delegate from each country will make a Policy Statement to his or her respective Committee of a maximum of one minute. The purpose is to highlight the delegation and to bring to the attention of the committee the issues which are of particular concern to the country represented by that delegation.

Committee debate

Most of Saturday, and Sunday morning, will be spent debating resolutions in committee. This will involve the main submitter reading the operative clauses, followed by time for and against the resolution, in which delegates may make speeches. Speeches will be followed by Points of Information (questions). During time against, amendments to resolutions will be considered.

General Assembly and Plenary Session

On Sunday afternoon, the committees will join together to form a plenary session. Here a selected resolution submitted by a delegation is debated. The debate topic for the General Assembly will be announced prior to the start of the conference. A selected panel of Haileybury Directors and visiting Advisors will select the debate resolution on Saturday afternoon. The Delegation of the selected resolution will be informed before the end of committee debates on Saturday. The Security Council will join with the General Assembly after a crisis introduced in the morning.

Other parts of the conference

The conference will formally begin with an Opening Ceremony at 6pm on Friday, and end with a Closing Ceremony at the end of the General Assembly on Sunday. On Sunday morning there is an ecumenical Act of Observance in the Haileybury Chapel.

Committee Locations

| Committee | Main Room |
|--|-------------------|
| Disarmament and International Security | Sports Hall |
| Special Political | Big School |
| Economic & Social | Attlee |
| Ecology & Environment | LAMDA |
| Human Rights Committee I | Galpin Room |
| Human Rights Committee II | Scott Room |
| Technology & AI | Ayckbourn Theatre |
| Middle East & North Africa | Library |
| Conference Special Committee | Bradby Hall |
| Security Council | Pavilion |

Other important locations

- Registration and Opening and Closing Ceremonies will take place in the Sports Hall;
- The Approvals Panel can be found in the Sixth Form Centre;
- All coaches arrive at and depart from BOBS (short for Back of Big School). This is between Big School and Pavilion.

Technology & Networking

The 2025 version of the Online Approvals notification system can be found online at <https://haileyburymun.co.uk/approvals>. Here you can find out the result of your resolution through the approvals process.



Follow us on Instagram at **@haileyburymun**, and use **#HMUN25** in all your social media posts about the conference. The Press Team will also be searching through the hashtag throughout the weekend!



Haileybury has set up a Wi-Fi system for delegates & staff to use at Haileybury. Connect to:

Network: Haileybury-Devices

Password: hmun2025

Procedure for Submitting Resolutions

At Haileybury MUN, draft resolutions are produced by delegates before the conference. In order to be debated, resolutions must obtain sufficient co-submitters, be checked by the committee Chairs, and passed by the Approvals Panel.

The procedure for the Security Council is slightly different to that listed below, and will be explained in full by the Presidents on the Friday.

You will need to bring an electronic copy of your resolution to the conference (for upload to our online Approvals system).

You can submit resolutions to Approvals from any device.

All documents must be submitted on the Approvals System and signed off by your Chair before your resolution can be approved by the approvals panel.

To submit a resolution to the Approvals Panel you must:

1. Get at least **10 delegates** from your committee to sign your electronic **signature sheet** found on the conference app - no more than 2 signatures can come from delegates from the same school.
2. Visit **<https://app.muniverse.co.uk>** on any device and enter your unique delegate number found on your badge. Once logged in, select your resolution's topic and upload your resolution as either a .doc or .docx word document. Other file extensions will be rejected by the system. In the case of merged resolutions, the main submitter should be the one to upload the resolution.
3. **If you have received all the required signatures for your resolution you should go to your committee Chairs for final approval.**
4. Once confirmed by your chair you can continue to lobby with other delegates in committee for other resolutions.

You can check whether your resolution has been approved or rejected on the conference app, at **haileyburymun.co.uk/approvals**, or onscreen in communal areas. If your resolution is rejected, go to your chairs for advice and they will tell you what you need to do in order to resubmit it.

The approvals panel is open on **Friday from 7:00pm until 9:00pm**, and on **Saturday from 9:00am until 1:00pm**.

The Approvals Panel may, at their discretion, adjust the number of signatures required, or rules about how many resolutions on the same topic a delegate may co-submit, in response to the situation in their committee.

Approvals Panel

Once the resolution has been uploaded and confirmed by the Committee Chairs, it will be reviewed by the Approvals Panel. You no longer need to attend the Approvals Panel unless requested by the Chair or your submission is marked as rejected.

The Approvals Panel will check the resolution, looking for the following:

- Spelling, punctuation and grammar – mistakes will be corrected (but this is no excuse for you to fail to proof-read your resolution before submission)
- Format – again, mistakes will be corrected, but this is time-consuming for the approvals panel, so please match the format of your resolution to the exemplar at the end of this guide.
- Whether the resolution makes sense. This is the most important point. The aim is to ensure that the resolution is a sound basis for debate. Minor issues will be corrected; major ones will result in the resolution being failed.

A resolution will not be rejected on the grounds of content.

In order to check on the process of your resolution through the Approvals Panel, log back into the Approvals Panel system.

If your resolution is approved, you do not need to take any further action – it will enter the selection process for debate. If your resolution is failed by the Approvals Panel, you should go and see them, and an Advisor or Rapporteur will explain why the resolution failed. You can then amend and re-submit it.

Selection of resolutions for debate in committee

Once resolutions have been approved, they will enter a pool from which those to be debated are selected. Selection is carried out by the Director, Secretaries-General and Rapporteurs, following advice and requests from committee Chairs. Unfortunately there will not be time to debate every resolution, and resolutions will be chosen because they are expected to generate good debate, and to ensure a spread of topics within each committee, and schools across the whole conference.

Behaviour & Dress Code

MUN is a role-playing exercise and, therefore, students are expected to look and behave like diplomats. In order to attain the degree of formality required, all delegates should observe and abide by the following code.

Behaviour code

1. The decisions of the Chair must be respected at all times, both in GA and in committees.
2. All delegates must treat one another with respect. Insulting language is not permitted, nor other forms of negative behaviour such as staging walk-outs and declaring war.
3. During committees and GA, delegates should be listening to and participating in the debate, not playing games, texting, using social media etc. on portable electronic devices.
4. Smoking is banned everywhere at all times.
5. Alcohol and other intoxicating drugs must not be consumed during the conference and must not be brought onto the premises.
6. Please do not chew gum in the school, due to problems caused by inconsiderate disposal.
7. Please do not walk on the grass in either the main quad or the one by the dining hall.

Anyone found to be breaking the above rules will be reported to their MUN advisors. Committee Chairs also have the power to temporarily confiscate electronic devices in cases of persistent misuse.

Breaches of the behaviour code may result in a delegate or delegation being removed from consideration for an award, and serious misconduct could result in a ban from further participation in this and future conferences.

Dress code

1. All delegates are required to wear formal business style attire.
2. Denim and Corduroy is not permitted.
3. Delegates must not attempt to imitate national costume.
4. All delegates are expected to wear a blazer, or a jacket of similar formality.
5. Short skirts (more than two inches above the knee), low-cut tops and bare midriffs are not permitted.
6. Jewellery and make-up should be unobtrusive, with no face piercings.
7. No stilettos (they will damage the floors), or high heels above three inches. Please do not wear high heels in the sports hall.

Health & Safety Information

Fire procedure

What to do if you discover a fire:

- Raise the alarm by using a red break glass
- Leave the building by the nearest safe exit
- Call **999** to report the fire to the fire service (at Haileybury SG13 7NU).
- Call the duty operations assistant (**01992 706225**) to inform of the fire and that the fire service will be attending
- Go to the nearest assembly point; do not re-enter the building until instructed it is safe to do so

What to do if the fire alarm sounds continuously:

- Leave the building by the nearest safe exit
- Go to the nearest assembly point
- Do not re-enter the building until instructed it is safe to do so
- Staff should not put themselves at risk by entering a building with evidence of a fire (flames/heat/smoke); they should call the fire service on **999**

Your Chairs will point out your assembly point to you at the start of committees.

First aid

If you need a plaster or very basic first aid please contact your nearest first aider or use the nearest first aid kit. Your Chairs will be able to tell you where this is.

If emergency first aid is required (ie. someone is significantly injured), and there is no first aider in the immediate vicinity, please ring 01992 706494 (6494 from a Haileybury phone). This number operates 24 hours a day and will go directly to the nurses in the Health Centre, who will respond to any first aid requests during this time. The Health Centre will advise on whether to call an ambulance and the appropriate member of staff responsible for escorting a pupil to hospital.

Devices

We ask that all devices brought onto the premises for use in debate are safe to use and where applicable has been tested. Chairs will monitor appropriateness of devices used within the committee.

The Haileybury MUN Team

Staff

| | |
|--|---|
| MUN Director | Mr Oliver Hirschfield |
| Haileybury Deputy Head (Co-Curricular) | Mr Angus Head |
| Assistant Directors | Ms Amy Sparrow Ms Anna Jeffrey Mr Calum Whitfield Mr Issac Lau Ms Simi Shah |
| Co-Curricular Administrator | Ms Georgina Barber |
| Senior Rapporteur | Mr Andreas Payne |
| Special Rapporteurs | Ms Ellie Owen Mr Blu Bostock |

We would also like to thank the enormous number of Haileybury staff who make the conference possible – Catering, Events, Marketing, Computer Support, Operations Team, AV technicians, Lay Chaplain, the Sports Centre Staff – the list goes on!

Pupil Officers

| | |
|-------------------------------|--|
| Secretaries-Generals | Emily Graham James Dalglish |
| President of General Assembly | Lucy Baker |
| Deputy Secretaries-Generals | Onno van Kampen-Brooks Bettina De Angelis Giacomo Moia Lucy Baker Lilly Spieker Isadora Gash Philippa Barth Sophie Schlebusch Oleg Astapov |
| Head of Logistics | Ethan Poulton-Trask |
| Deputy Head of Logistics | Joshua Cox |
| Heads of Admin | Sophie Griggs Rina Kawamura |
| Heads of Moderation | Maksym Astapov Paisley Garside |
| Head of Press | Ava Brand |
| Media Director | Bérenger Morel |

Delegations

| | |
|--------------------------|-----------------------------------|
| Afghanistan | St Joseph's College Reading |
| Albania | St Columba's College |
| Algeria | Bishop's Stortford College |
| Argentina | Benenden School |
| Armenia | Lady Margaret School |
| Australia | Beech Grove School |
| Azerbaijan | Bancroft's |
| Bahamas | Queenswood School |
| Bangladesh | Streatham and Clapham High School |
| Barbados | Mayfield |
| Belgium | West Buckland School |
| Belize | West Buckland School |
| Bhutan | Reading Blue Coat School |
| Bolivia | Wimbledon High School |
| Bosnia and Herzegovina | St. Edward High School, Ohio |
| Botswana | Wycombe Abbey School |
| Brazil | Haileybury College |
| Burkina Faso | Haileybury Turnford |
| Burundi | St Dominic's Sixth Form College |
| Cambodia | Thornton College |
| Cameroon | Haileybury College |
| Canada | Wimbledon High School |
| Central African Republic | St. Francis' College |
| Chad | Haileybury College |
| Chile | Bishop Thomas Grant |
| China | Gordon's School |
| Colombia | Harris academy Bermondsey |

Haileybury Model United Nations 2025

| | |
|------------------------------|---------------------------------|
| Costa Rica | Pipers Corner School |
| Cote D'Ivoire | St Dominic's Sixth Form College |
| Croatia | Haileybury College |
| Cuba | Hampton |
| Cyprus | St Columba's College |
| Democratic Republic of Congo | Bishop's Stortford College |
| Denmark | Haileybury College |
| Djibouti | St Columba's College |
| Dominican Republic | Wycombe Abbey School |
| DPRK | St Edmund's College, Ware |
| Egypt | Beech Grove School |
| Eritrea | Bishop's Stortford College |
| Estonia | St Dominic's Sixth Form College |
| Eswatini | Aci Schools |
| Ethiopia | Norwich School |
| Fiji | Haileybury Malta |
| Finland | Sir William Perkins School |
| France | Benenden School |
| Gabon | Simon Balle School |
| Germany | Broxbourne School |
| Ghana | St Catherine's School, Bramley |
| Greece | Sir William Perkins School |
| Grenada | St Ignatius College |
| Guinea | Bromsgrove School |
| Guyana | Hampton |
| Haiti | Thornton College |
| Holy See | St Joseph's College Reading |
| Hungary | Abingdon School |
| Iceland | Harris academy Bermondsey |

Haileybury Model United Nations 2025

| | |
|---------------|------------------------------|
| India | Broxbourne School |
| Indonesia | Chancellor's School |
| Iran | Aci Schools |
| Iraq | Haileybury College |
| Israel | St. Edward High School, Ohio |
| Italy | Uxbridge High School |
| Jamaica | Broxbourne School |
| Japan | West Buckland School |
| Jordan | Wimbledon High School |
| Kazakhstan | Haileybury Lower School |
| Kenya | Haileybury College |
| Kuwait | Bishop's Stortford College |
| Kyrgyzstan | Broxbourne School |
| Latvia | Benenden School |
| Lebanon | Mayfield |
| Libya | Queenswood School |
| Liechtenstein | Haileybury College |
| Luxembourg | Pipers Corner School |
| Madagascar | Christ's Hospital |
| Malawi | Haileybury College |
| Malaysia | Cheltenham Ladies' College |
| Maldives | Simon Balle School |
| Mali | Bromsgrove School |
| Malta | Haileybury College |
| Mexico | Gordon's School |
| Moldova | Queenswood School |
| Monaco | Bishop's Stortford College |
| Mongolia | Chancellor's School |
| Morocco | Aci Schools |

Haileybury Model United Nations 2025

| | |
|----------------------------------|---------------------------------|
| Myanmar | Sir William Perkins School |
| Namibia | Broxbourne School |
| Nauru | Bromsgrove School |
| Nepal | Simon Balle School |
| Netherlands | Royal Russell School |
| New Zealand | Uxbridge High School |
| Nicaragua | Haileybury College |
| Niger | Reading Blue Coat School |
| Nigeria | Bishop's Stortford College |
| North Macedonia | Wycombe Abbey School |
| Norway | Christ's Hospital |
| Oman | Abingdon School |
| Pakistan | Royal Russell School |
| Palestine | Haileybury College |
| Panama | Christ's Hospital |
| Papua New Guinea | Haileybury Turnford |
| Peru | Haileybury College |
| Philippines | St Dominic's Sixth Form College |
| Poland | Christ's Hospital |
| Portugal | Cheltenham Ladies' College |
| Qatar | Reading Blue Coat School |
| Romania | Norwich School |
| Russian Federation | Abingdon School |
| Rwanda | Haileybury College |
| Saint Kitts and Nevis | Thornton College |
| Saint Vincent and the Grenadines | Reading Blue Coat School |
| Saudi Arabia | Haileybury College |
| Senegal | St Catherine's School, Bramley |
| Serbia | Worth School |

Haileybury Model United Nations 2025

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|----------------------|---------------------------------|
| Sierra Leone | Marlborough College |
| Singapore | St Edmund's College, Ware |
| Slovakia | St. Francis' College |
| Slovenia | West Buckland School |
| Somalia | Bromsgrove School |
| South Africa | West Buckland School |
| South Korea | Reading Blue Coat School |
| South Sudan | Norwich School |
| Spain | Bishop Thomas Grant |
| Sri Lanka | Broxbourne School |
| Sweden | Simon Balle School |
| Switzerland | Haileybury College |
| Syria | Christ's Hospital |
| Tanzania | Sir William Perkins School |
| Tonga | Haileybury Lower School |
| Tunisia | Cheltenham Ladies' College |
| Turkiye | Marlborough College |
| Turkmenistan | St Edmund's College, Ware |
| Uganda | Haileybury College |
| Ukraine | Bancroft's |
| United Arab Emirates | Haileybury Turnford |
| United Kingdom | St. Edward High School, Ohio |
| United States | Wycombe Abbey School |
| Uruguay | St Catherine's School, Bramley |
| Uzbekistan | Haileybury Malta |
| Vanuatu | Marlborough College |
| Venezuela | Haileybury College |
| Viet Nam | St Dominic's Sixth Form College |
| Yemen | Gordon's School |

Haileybury Model United Nations 2025

Zambia

Marlborough College

Zimbabwe

Haileybury College



Haileybury

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